

BRIGHTON MAIN STREET ART & MUSIC FESTIVAL

FAQs

Artwork Take-in COBACH Center, 202 Main Street, Brighton

Wednesday before Start of Fair 6pm-7:30pm

Artwork Pick-up Sunday 10am-12pm August 7, 2022

The Galleria

- **Submissions:** Artists may submit up to 2 works to hang and/or 10 small works priced under \$200. Small works may be replenished during Festival if sold.

- **Hanging artwork:** Artists MUST provide hardware/hangars to hang their artwork.

- **Non-hanging artwork:** The guild will provide several print racks. Depending on the amount of work submitted, we may display a few at a time. Artists MUST supply any specialized racks or bins for notecards. Tables will be provided to display work. Jewelry and other small works need a box or container or small rack to display work in. Please label the container.

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- **Labeling guidelines: All pieces must be marked with an inventory tag.** Each piece of artwork must bear a label that includes the artist's name and price, The attached Inventory documents has ID labels for your convenience. ID labels must be firmly affixed to the front or back.

- **Gallery cards:** Will be supplied by the Guild using the Fine Art Gallery inventory sheet

- **Inventory sheets:** Artists MUST supply the Guild with an inventory sheet at take-in for Fine Art and Small Works

NOTICE TO ALL PARTICIPANTS

ALL exhibiting participants are required to gallery sit, set up, take down or paperwork efforts.

Inventory – Fine Art Gallery

			<i>Take-In</i>	<i>Sold</i>	<i>Sign-Out</i>
Artist's Name (printed)					
1.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>	<i>Medium</i>			
2.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>	<i>Medium</i>			
		<i>Price</i>			

Brighton Art Guild (the Guild) confirms receipt of artwork listed above. A 20% commission will be taken from the price of artwork upon sale; the Guild will collect & remit sales tax to the State of Michigan. Remaining commissions will be paid via check and mailed to the artist no later than August 30. The artist reserves the copyright and all reproduction rights to these works. The Guild will not permit any of the artworks to be copied, photographed or reproduced without the artist's permission, except for the Guild's own promotional use. Purchased artwork will be removed from The Gallery Store upon sale. The Guild and its agents, acting on behalf of the Guild, are not responsible for loss or damage to any artwork while it is in the Guild's possession.

I have read & agree to the inventory instructions:

Date

Artist Signature

Sign Out:

Date

Artist Initials

Guild Rep. Initials

Complete ID labels (below) and attach to the back of corresponding artwork on list above.

<p>1.</p> <p>_____</p> <p>Title</p> <p>_____</p> <p>Artist</p> <p>_____</p> <p>Medium</p> <p style="text-align: right;">\$ _____ Price</p>	<p>2.</p> <p>_____</p> <p>Title</p> <p>_____</p> <p>Artist</p> <p>_____</p> <p>Medium</p> <p style="text-align: right;">\$ _____ Price</p>
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Inventory Small Art Pieces

			<i>Artist's Name (printed)</i>				
1.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
2.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
3.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
4.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
5.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
6.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
7.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
8.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
9.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>	<i>Price</i>			
10.	_____	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Title</i>		<i>Medium</i>				

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Sign Out: _____
 Date _____
 Artist Initials _____
 Guild Rep _____

I have read & agree to the inventory instructions: Artist _____ Date _____

8. \$ _____ Title _____ Artist _____ Medium _____	9. \$ _____ Title _____ Artist _____ Medium _____	10. \$ _____ Title _____ Artist _____ Medium _____
5. \$ _____ Title _____ Artist _____ Medium _____	6. \$ _____ Title _____ Artist _____ Medium _____	7. \$ _____ Title _____ Artist _____ Medium _____
3. \$ _____ Title _____ Artist _____ Medium _____	4. \$ _____ Title _____ Artist _____ Medium _____	Complete ID labels Attach to the Front of corresponding artwork on list above.
1. \$ _____ Title _____ Artist _____ Medium _____	2. \$ _____ Title _____ Artist _____ Medium _____	