



CLASS DESCRIPTION FORM for Fall and Winter classes
– due July 16th

Fall classes are September 15 thru December 10

Winter classes are January 4 thru April 30

Fill out the form below with all the information requested and any other pertinent to the class(es) you wish to offer. If interested in teaching two or more different types of classes, create and use additional forms.

The fee payable to the Guild *per class* is \$10 for advertising and promotional costs.

If teaching at CoBACH - days and times to avoid are Mondays, the second Tuesday of the month-from 6:30pm on; all Thursday evenings from 6:30pm on. Otherwise, you will be notified if your class(es) run into any conflicts with other classes - once all forms are in.

Teacher meeting date: June 30, 6:30 at CoBACH - upstairs.

Teacher: _____

Short teacher Bio: (use back of form to complete)

Class Description:

Medium _____ **Topic or Emphasis** _____

Skill level: beginning intermediate advanced

Dates class(es) could be offered _____

Class length: workshops (consecutive days) series on-going

Location preference: classroom at CoBACH home studio

Class synopsis:

- number of students _____ (limit at CoBACH - 15 - 20 students)
- age range: 5-7 yr. old _____, 8-12 yr. old _____, teens _____, adults _____
- lesson fee per student _____ teacher providing supplies
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- supply list: (list only basics - let students know details once they have registered with you.)

Please insert/paste a jpg image of the type of art you would be doing with your class in an email.

Send completed form(s) to:

Pamela Day

2950 Loon Drive

Wixom, Michigan 48393

questions and jpg images - pameladay@ameritech.net or 248.762.7511(c)